

# BOARD MEETING MINUTES

New Lothrop Board of Education

Monday, September 18, 2017

6:00 p.m. in the High School Library

Board Members Present: Rich White, Greg Ruddy, Adam Green, Jessica Unangst, Kevin Birchmeier, Jim Eustace and Joseph Henige.

Absent: None

Others Present: Anthony Berthiaume, Michelle Barrett, Kim Kuchar and 10 visitors.

The meeting was called to order by President Rich White at 6:03 p.m. in the high school library.

## **Secretary's Report**

The secretary's report was read by Adam Green. Motion by Green, supported by Birchmeier to accept the minutes from the regular board meeting held on August 21, 2017.

**Motion carried, 7-0.**

## **Correspondence**

None

## **Student Section**

Student observers for tonight were Erin Brancheau, Erika Birchmeier and Diezel Kuchar.

## **Presentations/Updates**

*Study Abroad Program – Jaxon Andres*

Jaxon presented several highlights to the Board of Education from his journey when he visited Thailand for 10 months and 10 days last school year on an exchange program.

*Review M-STEP/SAT Scores – Anthony Berthiaume*

Dr. Berthiaume presented the 2016-2017 M-STEP/SAT Scores.

## **Committee Reports**

Personnel/Curriculum– Jessica Unangst reported the Personnel/Curriculum minutes.

## **Visitors**

None

## **Financial Reports**

Jessica Unangst read the financial report and presented the following bills for payment: general fund, \$704,210.31; school service, \$16,728.04; for a total of \$720,938.35.

Motion by Green, supported by Henige to approve the payment of bills.

**Motion carried, 7-0.**

The monthly financial report was read as follows: beginning balance, \$558,654.60; receipts, \$1,479,659.53; expenditures, \$720,938.35; for an ending balance of \$1,317,375.78.

Motion by Ruddy, supported by Eustace to accept the monthly financial report as submitted.

**Motion carried, 7-0.**

## **Action Items**

Motion by Unangst supported by Green to accept the resignation of Debbie Severn, Food Service Worker, effective August 23, 2017.

**Motion carried, 7-0.**

Motion by Ruddy, supported by Birchmeier to accept the resignation of Wesley Webster, Assistant Principal/Athletic Director, effective August 26, 2017.

**Motion carried, 7-0.**

Motion by Birchmeier, supported by Henige to approve the hire of Nate Browning, Jr. High Wrestling Coach for the 2017-2018 school year.

**Motion carried, 7-0.**

Motion by Eustace, supported by Green to approve the hire of Ryan Praski, J.V. Boys Basketball Coach as a contracted employee of PCMI for the 2017-2018 school year.

**Motion carried, 7-0.**

Motion by Birchmeier, supported by Unangst to approve the hire of Tom Kohlmann, 7<sup>th</sup> grade Boys Basketball Coach for the 2017-2018 school year.

**Motion carried, 6-1**

**Roll call:**

**Ayes: Birchmeier, Ruddy, Henige, White, Green, Unangst**

**Nays: Eustace**

Motion by Ruddy, supported by Henige to approve hiring Brandon Green 8<sup>th</sup> grade Boys Basketball Coach as a contracted employee of PCMI for the 2017-2018 school year.

**Motion carried, 6-1.**

**Roll call:**

**Ayes: Ruddy, Henige, White, Green, Birchmeier, Eustace**

**Nays: Unangst**

Motion by Unangst, supported by Birchmeier to approve the Online, Dual Enrollment, Independent Study and Seat-Time Waiver Roster for the first semester as presented.

**Motion carried, 7-0.**

Motion by Eustace, supported by Unangst to approve the Chicago field trip for the 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade.

**Motion carried, 7-0.**

### **District Updates**

#### *Athletics*

Dr. Berthiaume reported that former coach Jim Lahmann was inducted into the MHSAA Coaches Hall of Fame on September 17<sup>th</sup> at Central Michigan University. We will be recognizing Jim during the half-time of the September 29<sup>th</sup> home football game. Dr. Berthiaume mentioned that participation numbers for all Fall sports look really good. Dr. Berthiaume also reported that Craig Atkins recently attended the GAC league meeting.

#### *Elementary – Michelle Barrett*

Mrs. Barrett shared that the school year is off to a great start. Mrs. Barrett and Mrs. Burgess met with all the new students after lunch to get to know them. i-Ready testing is underway and some teachers have even started extra lessons. The leadership team met and discussed the Third Grade Reading Law, and talked about more ways to start getting parents involved. Our preschool program is up and running. All 39 slots are full; we have a waiting list for our GSRP (Great Start Readiness Program). The elementary received a \$9,000 literacy grant. Our Literacy coach, Margy Dewey has been to our district four times already to meet with the elementary staff to go over data. The PTO group recently met to discuss the school year. Mr. Villano was approved to bring back the Native American speaker for his 5<sup>th</sup> grade students. The Color Run is scheduled for Saturday, October 21, but it has been discussed to move the date to Sunday, October 22 as we will have several conflicts with other activities happening in the district on October 21. Mrs. Barrett has been doing a lot of her classroom visits and she is really enjoying them.

### *High School – Kim Kuchar*

Ms. Kuchar reported under Instructional Leadership the following has took place: Ms. Kuchar completed 30 learning walks. No feedback on these learning walks yet, but at the September staff meeting staff will be informed that the learning walks will be logged into Stages with feedback. High School staff have submitted course syllabus, first unit plan with Student Learning Objectives (SLOs) attached and writing prompt for Term 1. All High School staff will have completed three (3) writing pieces (one per term) in their specific content area for the 2017-18 school year. Writing pieces will be graded using a common rubric, with feedback given to student and options for student to revise/correct and submit to the principal. Each department is choosing an instructional tool from The Thoughtful Classroom books. The instructional tool chosen will be presented at staff meetings throughout the year and will be visible at a minimum at formal observation. A team of teachers (one member from each department) will be attending a Data Analysis PSAT/SAT training. I-Ready testing began on September 8<sup>th</sup>. Ms. Kuchar also reported that under Building Relationships (students, staff, community members) the following has taken place: we had a very successful homecoming. Powder Puff raised \$1,500 for the Miller family and DIPG Research. Ms. Kuchar thanked our Student Council representatives for all their hard work and Barb Andres for all her planning and supervision. Next Student Council focus area is helping Hurricane Harvey and Irma victims by replenishing the Texas Diaper Bank and they plan to adopt a Florida classroom impacted by the hurricane. The School Improvement Team (SIP) team is in the process of planning a Jr. High Family Night, more information to come on that. As well as, working with the PTO for a successful Color Run in October. Last week, we had 4 students that went on an overnight trip to the University of Michigan - Ann Arbor visit with Mr. Cook and the Shiawassee Scholars. Ms. Kuchar mentioned that she has been working with staff to develop some criteria for Student of the Month. At the October board meeting we will be honoring two students, as well as, one staff member. Local businesses have contributed to our Student/Staff of the month campaign with monetary donations from Wheeler Trucking and E & L Hardwoods and gift certificates from Village East, Arthur's and Homestead Market. The Safety Patrol Officers have been doing a great job each morning helping the students arrive to school safely. Ms. Kuchar reported that the climate is very positive in the building. Students have adhered to the dress code, lunch room expectations, hallways have been clear except for those on errands and all have a pass in hand or handbook. Several staff and parents have commented positively.

### *District – Anthony Berthiaume*

Dr. Berthiaume mentioned our student numbers are around 900.

*Student Achievement* – i-Ready testing is currently underway for the 2017-2018 school year.

*Safety and Security* – At this time, Dr. Berthiaume was pleased to announce that we have had no vehicles run the lights of our buses.

Dr. Berthiaume mentioned that he met with the support staff union leadership today and it is his hope that negotiations are all wrapped up by the October board meeting.

Dr. Berthiaume broadcasted live this morning on 92.5 FM, promoting our school district.

### **Closed Session**

Motion by Green, supported by Unangst to enter Closed Session for the Superintendent's evaluation.

**Motion carried 7-0.**

Recess was taken from 7:37 p.m. until 7:43 p.m.

Closed Session was entered at 7:43 p.m. and exited at 10:32 p.m.

### **Action Item**

It was tabled that the Board approve the completed year-end evaluation for the superintendent.

**Motion carried 7-0.**

Motion by Unangst, supported by Henige to adjourn.

**Motion carried 7-0.**

Adjournment at 10:35 p.m.

The next meeting of the Board will be Monday, October 16, 2017 in the High School Library beginning at 6:00 p.m.