

# BOARD MEETING MINUTES

New Lothrop Board of Education  
Monday, November 20, 2017  
6:00 p.m. in the High School Library

Board Members Present: Rich White, Greg Ruddy, Adam Green, Jessica Unangst, Kevin Birchmeier, Jim Eustace and Joseph Henige.

Absent: None

Others Present: Anthony Berthiaume, Michelle Barrett, Kim Kuchar and 30 visitors.

The meeting was called to order by President Rich White at 6:00 p.m. in the high school library. The pledge to the flag was said.

## **Secretary's Report**

The secretary's report was read by Adam Green. Motion by Green, supported by Henige to accept the minutes from the special board meeting held on November 6, 2017.

**Motion carried, 7-0.**

## **Correspondence**

## **Student Section**

Student observers for tonight were Matthew Diechman and Jordan Spayde.

## **Presentations/Updates**

### *2016-2017 Audit*

Steve Kirinovic from Stevens, Kirinovic & Tucker (SKT) presented the 2016-2017 audit to the Board. Overall, the district is in good financial standings.

### *Hornet Hot Shot Students and Employee of the Month – Kim Kuchar*

Ms. Kuchar recognized the Hornet Hot Shots for the month of November. Junior High Hornet Hot Shot, Nathan Malone (8<sup>th</sup> grade); High School Hornet Hot Shot, Victoria Poletti (11<sup>th</sup> grade) and Staff Hornet Hot Shot Jessica Marcet (Teacher).

### *Recognition – Mrs. Michelle Perry, VFW Teacher of the Year*

Mrs. Perry was recognized by the Board for her recent achievement of being chosen for the VFW's Teacher of the Year. Superintendent, Dr. Berthiaume recognized Mrs. Perry as a very dedicated kindergarten teacher who shows her loyalty to the district day in and day out. Principal, Mrs. Barrett spoke very highly of Mrs. Perry, as well affirming that she is a top notch teacher. Mrs. Perry plays an avid role with honoring our veterans every year around Veteran's Day. She also leads the Elementary Student Council program.

### *Facility Management Plan – Ed Bennett*

Ed Bennett, Maintenance Director presented the 2-year Facility Management Plan for the district.

## **Committee Reports**

Policy – Jim Eustace reported the Policy minutes.

## **Visitors**

Austin Wendling and Mason Ruddy addressed the Board. They invited the Board to attend the Black and White Dual Wrestling meet on Wednesday, December 6<sup>th</sup> at 6:00 p.m. Austin and Mason mentioned this is the main fundraiser for the wrestling program.

### **Financial Reports**

Jessica Unangst read the financial report and presented the following bills for payment: general fund, \$699,116.28; school service, \$34,364.49; for a total of \$733,480.77.

Motion by Birchmeier, supported by Green to approve the payment of bills.

**Motion carried, 7-0.**

The monthly financial report was read as follows: beginning balance, \$776,523.72; receipts, \$787,587.45; expenditures, \$733,480.77; for an ending balance of \$830,630.40.

Motion by Ruddy, supported by Eustace to accept the monthly financial report as submitted.

**Motion carried, 7-0.**

### **Action Items**

Motion by Unangst supported by Green to approve the hire of Angie Elgie, full-time bus driver for the 2017-2018 school year.

**Motion carried, 7-0.**

Motion by Green, supported by Unangst to approve the purchase of a 40 ton Shopmate from Industrial Supply of Owosso at a cost not to exceed \$8,800 to be paid out of the CTE cost funding for 2017-2018.

**Motion carried, 7-0.**

Motion by Eustace, supported by Unangst to approve the second reading of the September 2017 NEOLA policy updates (new, revised, replacement) and guidelines as presented.

**Motion carried, 7-0.**

Motion by Unangst, supported by Birchmeier to approve the retirement of Sue Spiegel, Custodian effective December 31, 2017.

**Motion carried, 7-0**

Motion by Unangst, supported by Green to approve the hire of Andrew Severn as a K-12 Assistant Principal/Athletic Director effective, to be determined, with an annual salary of \$72,000.00 which will be pro-rated for the 2017-2018 school year based on his hire date.

**Motion carried, 6-0**

**Birchmeier, abstained**

### **District Updates**

#### *Athletics*

Dr. Berthiaume reported that fall sports are all completed for the season. We had two students, Courtney Krupp and Carson Hersch qualify for cross county states. Cross country had over 100 participants this fall. Greg and Vera Root did a really nice job with this program. Our varsity volleyball lost to a tough opponent to end their season. It was a young team, but Dr. Berthiaume stated that he is proud of the new coach, Rondalee Beardslee. Varsity football had a great season. The efforts of all the students showed. Dr. Berthiaume thanked Mr. Galvas, Mr. Long and Mr. Barnette for their time and commitment to the football program. Winter season sports are underway. The number of students participating in winter sports are as follows: varsity wrestling 25, junior high wrestling 25, varsity boys basketball 13, junior varsity boys basketball 11, varsity girls basketball 11, junior varsity girls basketball 12. Dr. Berthiaume is currently working on fall coaches' evaluations. Dr. Berthiaume stated what a great addition to our staff and students Mr. Andrew Severn will be when he comes on board in January. Dr. Berthiaume also thanked Mr. Craig Atkins publicly for coming out of retirement to help the district during this transition and also recognized Mary Johnson, Athletic Secretary.

#### *Elementary – Michelle Barrett*

Mrs. Barrett shared that parent participation at the fall parent teacher conferences was 97%. Mrs. Barrett sent out a survey to 5<sup>th</sup> and 6<sup>th</sup> grade families regarding our parent teacher conferences. Eighty-five percent of parents were satisfied with the current procedure, 99% of parents agree that their child's teachers were available if they had questions. Mrs. Barrett mentioned that the newly revamped bus procedure discipline write up sheets with minor/major violations seem to be working out very well. Mrs. Barrett is currently working on a communication to send out to parents on the new

3<sup>rd</sup> Grade Reading Law. We want to make all parents well aware of the new law that will take effect with this year's 1<sup>st</sup> graders. Mrs. Barrett also talked about "Standards Based Report Cards," 3 is the place to be and if a student receives a 4 that means the child is advanced in that area. The PBIS is looking at other ways to engage students with more incentives. Our 6<sup>th</sup> graders will receive open gym time or an extra recess for showing PRIDE. Also, the elementary will be recognizing a "Student of the Month" one per classroom focusing on an asset from PRIDE. Grandparents luncheon is tomorrow, November 21, the weather looks great and we are looking forward to a great turn out.

#### *High School – Kim Kuchar*

Ms. Kuchar reported that she recently met with all staff to review their goals and self-assessments. Ms. Kuchar has completed the "Thoughtful Classroom" training as well as the learning walks for all probationary teachers. Teacher formal observations have been scheduled. Ms. Kuchar mentioned that Halloween was great here at NLHS, lots of students dressed up and the high school even had a selfie station set up in the cafeteria for students. Officer Kramer and Officer Belanger came to NLHS this past month and did a Bully Presentation for our Jr. High/High School students. Parent teacher conferences were well attended earlier this month. Ninety-four percent of junior high parents attended and overall the building had 63% of parents attend which was up from last year of 49%. Ms. Kuchar gave a shout out to the student council members who helped out at parent teacher conferences. Dr. Berthiaume, Ms. Kuchar and Mrs. Cyzmbor all attended a skilled trades meeting at the Shiawassee Regional Educational School District (SRES D) which consisted of fact findings about other alternative avenues for students. Ms. Kuchar and Mrs. Kendra Knieper met with Lori Johnson, CTE Coordinator at the SRES D, on opening a school store here in the high school building. The "Greenlight a Vet" month was recognized here at NLHS this month. Student council members sold 500 light bulbs in a week during lunches. Ms. Kuchar gave a shout out to Mr. Bennett for displaying a green light in the front entrance at the high school. Student Elissa Henige, junior, was awarded Patriot's Pen from the New Lothrop V.F.W. Last week, the junior high/high school students participated in a purple out supporting a Byron High School student whose father is battling cancer.

#### *District – Anthony Berthiaume*

Dr. Berthiaume mentioned he recently met with a few board members for lunch and great conversations took place, he will continue to meet with each board member. Dr. Berthiaume and Joe Henige recently attended a MASB workshop for new board members, which was a great conference. Dr. Berthiaume, Ms. Kuchar and Mrs. Cyzmbor recently attended a meeting with the Greater Michigan Construction Academy. The district is now looking into a trade for 11<sup>th</sup> and 12<sup>th</sup> graders. A survey was sent out to students to see what was of interest to them. On December 20<sup>th</sup>, the district will hold a facilities workshop to listen to presentations from three vendors and the board will have the chance to ask the vendors a list of questions. Once a firm is decided on by the group we will then move forward with doing a facility audit for the district. The annual Grandparent's Luncheon is tomorrow, this is a great event that our community members look forward to each and every year. Lastly, Dr. Berthiaume wished everyone a Happy Thanksgiving.

Motion by Unangst, supported by Green to adjourn.

**Motion carried 7-0.**

Adjournment at 7:22 p.m.

The next meeting of the Board will be Monday, December 18, 2017 in the High School Library beginning at 6:00 p.m.

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Adam Green, Board Secretary