

# BOARD MEETING MINUTES

New Lothrop Board of Education

Monday, May 21, 2018

6:00 p.m. in the High School Library

Board Members Present: Rich White, Greg Ruddy, Adam Green, Jessica Unangst, Jim Eustace and Joseph Henige.

Absent: Kevin Birchmeier

Others Present: Anthony Berthiaume, Michelle Barrett, Kim Kuchar and 33 visitors.

The meeting was called to order by President Rich White at 6:00 p.m. in the high school library.

## **Secretary's Report**

The secretary's report was read by Adam Green. Motion by Green, supported by Henige to accept the minutes from the special board meeting held on May 21, 2018.

**Motion carried, 6-0.**

## **Correspondence**

None

## **Student Section**

Student observers for tonight were Josie Keith and Macy Bruff.

## **Presentations/Updates**

*Marketing Campaign* – Andrew Brashaw presented to the Board of Education two videos that his company produced of Sutter Bitterman, high school student and John Long, Industrial Arts teacher here at New Lothrop. It is the districts intent to use these videos to market on social media, to tell the districts story.

*Service Year Recognitions* – Employees of New Lothrop Area Public Schools were recognized tonight for years of service. Dr. Anthony Berthiaume presented service year and retirement awards. All staff members were thanked for their hard work and dedication to the district.

*Recognitions of Years of Service* – Larry Bulemore

Dr. Berthiaume recognized Larry Bulemore for his 34 years of service as J.V. girls basketball coach and 7<sup>th</sup> grade girls basketball coach.

*Hornet Hot Shot Students and Employee of the Month* – Kim Kuchar

Ms. Kuchar recognized the Hornet Hot Shots for the month of March.

Junior High Hornet Hot Shot, Isabel Henige (8<sup>th</sup> grade); High School Hornet Hot Shot, Kollin Lienau (11<sup>th</sup> grade) and Staff Hornet Hot Shot Roger Farris (Staff).

*Eagle Scout Service Project* – Arthur Devota

Arthur Devota presented to the Board of Education his Eagle Scout community outreach project.

## **Committee Reports**

The Policy committee meeting minutes were reported by Joe Henige.

## **Visitors**

None

## **Financial Reports**

Jessica Unangst read the financial report and presented the following bills for payment: general fund, \$623,724.74; school service, \$29,768.86; for a total of \$653,493.60.

Motion by Green, supported by Eustace to approve the payment of bills.

**Motion carried, 6-0.**

The monthly financial report was read as follows: beginning balance, \$1,141,651.46; receipts, \$772,462.38; expenditures, \$653,493.60; for an ending balance of \$1,260,620.24.

Motion by Henige, supported by Green to accept the monthly financial report as submitted.

**Motion carried, 6-0.**

## **Action Items**

Motion by Green, supported by Unangst to accept the resignation of Larry Bulemore, J.V. girls basketball coach and 7<sup>th</sup> grade girls basketball coach, effective May 1, 2018.

**Motion carried, 6-0.**

Motion by Ruddy, supported by Green to accept the retirement of Roger Farris, high school science teacher, effective June 12, 2018.

**Motion carried, 6-0.**

Motion by Green, supported by Unangst to accept the retirement of Timothy Howard, elementary/high school music teacher, effective June 12, 2018.

**Motion carried, 6-0.**

Motion by Unangst, supported by Green to approve the 2018-2019 SRES D budget as presented.

**Motion carried, 6-0.**

Motion by Green, supported by Henige to approve the 5-year contract for a football stadium scoreboard from Slam Dunk Sports Marketing & Athletic Equipment in an amount not to exceed \$29,000.00 through partnership fundraising, as presented.

**Motion carried, 6-0.**

Motion by Henige, supported by Ruddy to approve the crack seal repair bid to the campus parking lot from Asphalt Management, Inc. in an amount not to exceed \$9,640.00 as presented.

**Motion carried, 6-0.**

Motion by Ruddy, supported by Henige to approve the lightning fixture bid for the high school from McNaughton-McKay in an amount not to exceed \$13,617.75 as presented.

**Motion carried, 6-0.**

Motion by Unangst, supported by Green to approve the second reading of the February, 2018 NEOLA policy updates (new, revised, replacement) and guidelines as presented.

**Motion carried, 6-0.**

## **District Updates**

### *Athletics – Drew Severn*

Mr. Severn reported that in mid-June he will attend the Mid-Michigan Academic Conference (MMAC) meeting to finalize the bylaws of the recently formed league. We will host the baseball and softball districts here in New Lothrop on June 2<sup>nd</sup>. Both our 7<sup>th</sup> and 8<sup>th</sup> grade baseball and softball finished the season this week, player and parent surveys will be distributed at the end of the week. The junior high track MEGASTAR meet will take place on May 30<sup>th</sup>, for those athletes that qualified. The GAC high school track meet will take place tomorrow, May 22<sup>nd</sup> and the state meet will take place on June 2<sup>nd</sup>. Our wrestling team made academic all-state for the 17<sup>th</sup> year in a row this year. This is the 2<sup>nd</sup> year the team has been number 1. Mr. Severn will start spring evaluations next week with junior high coaches. Mr. Severn mentioned the topics that were discussed at the policy committee meeting last week,

including: coach's recommendation for school logo and school colors (black/white for the body and gray trim). Practices held in July and Sundays were discussed at the policy meeting and will continue to be reviewed and the MHSAA guidelines regarding the "dead period" and "down time." Our bowling team had 5 boys and 5 girls that made Academic All-State.

#### *Elementary – Michelle Barrett*

Mrs. Barrett shared she is still waiting for the state licensing to come for preschool. We have 51 students that have expressed interest in PreK. The district has room for 39 and 9 of them are GSRP students. Mrs. Barrett will be sending out a letter to those parents that have signed their 3 years old up, as we do not have room at this time. Mrs. Barrett updated the board that discussion is taking place on moving the preschool to the current computer lab so we would be able to accommodate more students for the 2018-19 school year. The master schedule for 2018-19 has been shared with the elementary staff as well as the time frames for specials. Next, Mrs. Barrett will share with her staff intervention times. Tom Mysenberg, from Critical Incident Management is coming to the elementary staff meeting this Wednesday to answer some questions staff may have on school safety. Mrs. Barrett noted that the end of year Individualized Reading Improvement Plans (IRIP) will be sent out to parents. The 3<sup>rd</sup> grade reading law states that any current 1<sup>st</sup> grade student who is not performing on grade level at the end of 3<sup>rd</sup> grade will be recommended for retention. This plan states how teachers, parents and students are working toward proficiency. Evaluations for the elementary are done and they just need to be reviewed with the teachers. The M-Step testing is complete. I-ready testing is complete and the results are showing us a lot of student growth for the 2017-2018 school year.

#### *High School – Kim Kuchar*

Ms. Kuchar reported several updates that have happened over the past month. The FFA met with community members at the Junction restaurant to discuss the FFA program. FFA banquet took place where current officers retired and new officers were inducted. The FFA held a very successful Food for America/plant sale last week. Administration attended the Top Ten Honor's luncheon, CTE recognition banquet, as well as attended the GAC scholar/athlete banquet. We had 8 8<sup>th</sup> grade students that became Shiawassee Scholars, 11 students attended the Shiawassee Scholarship award ceremony. Drama club put on a successful performance. The Chicago trip was a huge success. Administration and SIP chairs attended the MDE Benchmark Assessment vendor presentations. Staff appreciation week was outstanding and Ms. Kuchar gave a huge shout out to the NL PTO. We had 60 students take the AP Lit Exam, we will have the scoring results by the end of June. We had 1 student take the AP Calculus exam. The MITES competition recently took place: 40 projects were entered; 32 projects advanced to regionals; State level: we had 8 students take home 1<sup>st</sup> place, 7 students took 2<sup>nd</sup> place, 2 students were 3<sup>rd</sup> place, 1 student took 7<sup>th</sup> place and 3 students placed 8<sup>th</sup>. Prom took place at Dow Diamond on May 4<sup>th</sup>. Mr. Howard had a successful band/choir concert last week, Mrs. Wickerham and Mr. Long held a very successful art show with 100 plus attendees. Seniors completed their exit interviews today. And lastly, Ms. Kuchar will attend the principals Mid-Michigan Academic Conference (MMAC) meeting in mid-June at Chesaning High School.

#### *District – Anthony Berthiaume*

Dr. Berthiaume took a minute to recognize the Santa Fe victims that lost their life last week. School safety comes first and foremost here in New Lothrop. Our district will continue to strive to keep student's safety at the top. Also, Dr. Berthiaume took a minute to recognize State Superintendent Brian Whiston, who lost his battle with cancer earlier this month.

*Curriculum* – Dr. Berthiaume mentioned that administration attended the MDE benchmark assessment vendor presentations. The district is in fact finding mode on what potential vendor we might go with. Math curriculum council is really liking what they are seeing with the new curriculum CMP3. The group is very excited to see what our students come up with, as they are really progressive. Science curriculum council is looking at purchasing software for 2018-2019 rather than purchasing textbooks.

*Budget* – Dr. Berthiaume mentioned that he will be meeting with the finance committee the second week of June to discuss the budget revisions. He also thanked Finance Director Sheila Mulcahy for the amount of time and work she has put into working on the budget. The district is waiting for the state to come back with the final approval for per pupil funding.

*Public Relations* – Dr. Berthiaume held the 3<sup>rd</sup> annual community breakfast with the superintendent. It was well attended with 22 participants. This gave parents and community members a chance to ask questions and to listen to the vision of the district and the direction the district is headed. Dr. Berthiaume also noted that a Board Facilities Workshop will take place this Thursday evening in the high school library. This meeting will be to review the facility audit that took place in the district this spring. Members will look at prioritizing items for a potential upcoming sinking fund/bond proposal. The superintendent survey was recently sent out to staff and will be a part of Dr. Berthiaume's evaluation process.

**Closed Session**

Motion by Unangst, supported by Green to enter Closed Session for negotiations.

**Motion carried, 6-0.**

Motion by Henige, supported by Ruddy to return to Open Session.

**Motion carried, 6-0.**

Adjournment at 7:58 p.m.

The next meeting of the board will be Monday, June 18, 2018 in the high school library beginning at 6:00 p.m.

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Adam Green, Board Secretary