

BOARD MEETING MINUTES

New Lothrop Board of Education
Monday, February 12, 2018
6:00 p.m. in the High School Library

Board Members Present: Greg Ruddy, Adam Green, Jessica Unangst, Kevin Birchmeier, Jim Eustace and Joseph Henige.

Absent: Rich White

Others Present: Anthony Berthiaume, Michelle Barrett, Kim Kuchar and 9 visitors.

The meeting was called to order by Vice President Greg Ruddy at 6:00 p.m. in the high school library. The pledge to the flag was said.

Secretary's Report

The secretary's report was read by Adam Green. Motion by Green, supported by Unangst to accept the minutes from the special board meeting held on January 31, 2018.

Motion carried, 6-0.

Correspondence

None

Student Section

None

Presentations/Updates

Hornet Hot Shot Students and Employee of the Month – Kim Kuchar

Ms. Kuchar recognized the Hornet Hot Shots for the month of February.

Junior High Hornet Hot Shot, Craig Gross, Jr. (7th grade); High School Hornet Hot Shot, Aleya Olk (12th grade) and Staff Hornet Hot Shot Elizabeth Wickerham (Teacher).

Budget Revision– Anthony Berthiaume

Dr. Berthiaume presented the February budget revision which shows a fund balance of 12.75%.

Committee Reports

The Facilities/Transportation/Extra-Curricular committee meeting minutes were reported by Jim Eustace.

The Finance committee meeting minutes were reported by Kevin Birchmeier.

New Committee Assignments - Greg Ruddy

Visitors

None

Financial Reports

Jessica Unangst read the financial report and presented the following bills for payment: general fund, \$684,036.15; school service, \$32,216.43; for a total of \$716,252.58.

Motion by Birchmeier, supported by Henige to approve the payment of bills.

Motion carried, 6-0.

The monthly financial report was read as follows: beginning balance, \$808,392.84; receipts, \$1,042,491.01; expenditures, \$716,252.58; for an ending balance of \$1,134,631.27.

Motion by Green and supported by Eustace to accept the monthly financial report as submitted.

Motion carried 6-0.

Action Items

Motion by Unangst, supported by Green to approve the February 2018 budget revision as presented.

Motion carried, 6-0.

Motion by Henige, supported by Eustace to approve the hire of Bruce Bradley, 4-hour per day custodian, effective January 18, 2018.

Motion carried, 6-0.

Motion by Birchmeier, supported by Unangst to approve the hire of Andrew Cataldo, Lead Evening Time Custodian, effective January 29, 2018.

Motion carried, 6-0.

Motion by Green, supported by Henige to approve the hire of Kia Robison, Jr. High Track Assistant Coach for the 2017-2018 school year.

Motion carried, 5-0

Unangst, abstained

Motion by Unangst, supported by Birchmeier to approve the hire of Beth Clark, JV Softball Coach as a contracted employee of PCMI for the 2017-2018 school year.

Motion carried, 5-1

Roll Call:

Birchmeier – yes, Ruddy – yes, Henige – yes, Green – yes, Unangt - yes

Eustace – no

Motion by Eustace, supported by Henige to approve hiring Tom Birchmeier, Varsity Softball Coach as a contracted employee of PCMI for the 2017-2018 school year.

Motion carried, 6-0

Motion by Henige, supported by Unangst to approve the Online, Dual Enrollment, Independent Study and Seat-Time Waiver Roster for second semester as presented.

Motion carried, 6-0

Motion by Birchmeier, supported by Henige to approve the 2018-2019 school year calendar as presented.

Motion carried, 6-0

Motion by Unangst, supported by Eustace to approve leasing 3 buses at a cost not to exceed \$13,272 per bus, per year from Capital City Bus Sales for three years as presented.

Motion carried, 6-0

Motion by Green, supported by Birchmeier to approve the purchase of a Metal Lathe from Industrial Supply of Owosso at a cost not to exceed \$8,250.00 to be paid out of the CTE added cost funding for 2017-2018.

Motion carried, 6-0

Motion by Unangst, supported by Henige to approve the purchase of a Mill from Industrial Supply of Owosso at a cost not to exceed \$9,995.00 to be paid out of the CTE added cost funding for 2017-2018.

Motion carried, 6-0

District Updates

Athletics – Drew Severn

Mr. Severn reported that he recently met with coaches and discussed accountability and expectations. He presented that each of our coaches will be required to complete the CAP (Coaches Advancement Program) and also CPR/First Aid training. Mr. Severn will be interviewing for the J.V. and 7th grade baseball coaches. The Greater Flint Athletic Administrators Association (GFAAA) has voted to increase officials pay for baseball/softball. We are looking at the increase to be between \$3.00 - \$10.00 depending on if it is a single game or double header, also if there are 1 or 2 umpires. Wrestling won District's last week, they also qualified 13 of 14 wrestlers out of the Individual District Tournament. Team Regionals will take place here in New Lothrop this Wednesday, February 14th and Individual Regionals will take place here in New Lothrop this Saturday. Boys/Girls Basketball – both teams are heading into their home stretch. Girls basketball is hosting a "Team Buddy Night" on Wednesday, February 21st. All gate proceeds will go to the Buddy Miller Family. They will also have the Hoopsters playing at halftime. Boys basketball will also have the Hoopsters playing at halftime tomorrow, February 13th at both the JV and Varsity games. The Hoopsters will also be playing on March 1st, during the Varsity boys halftime. Jr. High basketball is underway. We have had to cancel some games due to weather; however, numbers have given us the opportunity to house both an A and B team for 7th and 8th grade boys. Mid-Michigan Academic Conference (MMAC) meeting recently took place and the group will continue to work on the bylaws at the MIAAA Conference in Traverse City, March 15-18. Looking ahead: Jr. High softball numbers may be low. If so, administration has talked with the GAC about allowing 6th graders to come up to the 7th grade team and 7th graders moving to the 8th grade team, to be able to house both grade level teams. They were in agreeance and the district is planning to post a sign up sheet this week to get a rough number.

Elementary – Michelle Barrett

Mrs. Barrett shared that the snow days have had a pretty large impact on our school and we are ready to get back into the routine. Tomorrow, the elementary will celebrate the 100th day of school which is rescheduled from Friday. Valentine's parties will take place on Wednesday and Parent Teacher Conferences will be on Thursday. Two of the three data days with Margy Dewey, our Literacy Coach, had to be rescheduled. Our 4th – 6th grade teachers along with Mrs. Barrett, Ms. Kuchar and Mrs. Robison met with Margy to look at "glows and grows" of the current curriculum. The essential practices were reviewed, both teachers looked at adding student groups to their instruction. Both teachers have already added this to their practice, as seen during observations. The elementary building is also celebrating the Great Kindness Challenge Week. This initiative was set up by Mrs. Burgess, Ms. Klein and Mrs. Perry. The week started off with an assembly by the Conquerors Strength Team which taught the students about the pillars of PRIDE, kindness, and character. Other activities have included video clips at lunch, encouraging sticky notes on the cafeteria wall, donation drive for Hurley Children's Hospital, giving stickers to a friend showing kindness, wearing bright colors to brighten someone's day, etc. Mrs. Barrett made mention that it has been great having Mr. Severn here and in his first couple of weeks, his dedication, hard work, and loyalty has been noticed. He is great to work with, and he has been a great addition to the administrative team.

High School – Kim Kuchar

Ms. Kuchar reported that report cards were sent home and 7th and 8th grade iReady reports are getting ready to be sent home soon. The 7th and 8th grade teams met to discuss the STEM and Planetarium field tips, Parent Teacher Conferences and to review the spring testing schedule. Mrs. Robison and Ms. Kuchar attended Literacy training at the elementary building. Sound.com came into the district recently to fix the speakers in the cafeteria, drafting room, library and Mr. Delemester's room. The High School recently performed a canine search and all was clear. The Social Studies Curriculum Council met and are waiting on state standards. Grades have been finalized – 4 Junior High students were recently noted as failing a class. Ms. Kuchar met with the 7th and 8th grade team to get Saturday school credit. Mrs. Cyzmbor met with Saturday school parents to discuss the next steps and plan to offer credit recovery over the summer. Graduation Alliance portal is all set up and we have 1 New Lothrop prospect. Mrs. Cyzmbor and Mr. Campbell met with Seniors to start working on their Senior portfolios. We have posted several highlights to our District Facebook page. The SRESA Principals meeting Michalene Lichon from Baker College reported that nine 5th year Seniors were receiving certificates and (4) were NLHS students. Dual Enrollment meeting took place for 9th – 11th graders with a Baker College Rep and it was stated that overall New Lothrop students were the most prepared for college academically and most independent. Our parent meeting has been rescheduled for next week. On February 2nd our 8th – 11th graders worked on scheduling for the 2018-2019 school year.

Thus far we have 11 students interested in the electrical program; 12 students in the carpentry program; Early College/5th year seniors we have 15 students interested; 11 students interested in the Baker City Wide program; around 25 students interested in Delta, Mott, LCC Dual Enrollment with a total of 51 students total for Dual Enrollment (this sentence is really wordy and very confusing, could use some work). We have 8 – eighth graders who will be joining the ranks of the Shiawassee Scholars. Our Spring testing schedule is completed; the College Board has been contacted and have responded to our needs for accommodated materials. Mr. Cook from Cook Foundation interviewed three (3) Seniors for scholarships to attend the University of Michigan, Ann Arbor. Coming up next week: our 7th and 10th graders will be visiting the Holocaust Museum; we will be hosting the GAC Student Council members; Parent Teacher Conferences; 7th and 10th grade Holocaust Museum on March 7th; March 14 author visit and the FFA Labor Auction; and the Blood Drive on March 15.

District – Anthony Berthiaume

Dr. Berthiaume mentioned that the vision for the district is people are doing their jobs and the administrative staff have the focus of our students.

Student Achievement – the iReady window recently closed and an update will be given at the next board meeting.

Dr. Berthiaume stated that the district has used 7 snow days and we are allotted 6 days. The district will continue to monitor what the state is offering.

Public Relations – The district continues to post things to our Facebook page. The administrative team will be meeting with Christman and soon the facility audit will take place. Administration will also be meeting with Honeywell on energy efficiency options for the district. Dr. Berthiaume recently spoke to an upcoming group of teachers at Concordia University and also was a guest speaker in Mrs. Knieper's classroom. Dr. Berthiaume mentioned that he received a letter from a 4th grade student for random acts of kindness, it really touched him.

Motion by Unangst, supported by Birchmeier to adjourn.

Motion carried 6-0.

Adjournment at 7:03 p.m.

The next meeting of the Board will be Monday, March 19, 2018 in the High School Library beginning at 6:00 p.m.

Adam Green, Board Secretary