

BOARD MEETING MINUTES

New Lothrop Board of Education

Monday, November 18, 2019

6:00 p.m. in the High School Library

Board Members Present: Rich White, Greg Ruddy, Adam Green, Jessica Unangst, Jim Eustace, Joseph Henige and Wendy Vincke.

Absent: None

Others Present: Anthony Berthiaume, Kim Kuchar, Michelle Barrett, Drew Severn, and 15 visitors.

The meeting was called to order by President Rich White at 6:05 p.m. in the high school library.

Secretary's Report

The secretary's report was read by Adam Green. Motion by Green, supported by Unangst to accept the minutes from the regular board meeting held on October 21, 2019.

Motion carried, 7-0.

Correspondence

Jim Eustace received a phone call from a parent on an incident at a recent practice.

Greg Ruddy received a phone call from a parent on an incident that occurred.

Rich White received an email from a parent on incidents with the football program.

Greg Ruddy received a phone call on the same thing as Rich did, as well as a concern on the football streaming service and the quality of that.

Jim Eustace had a few parent concerns on the Varsity – 3rd grade basketball on who gets gym preference of gym time.

Student Section

Student Council Representatives – Jordan Belmer and Michael Castillo.

No student observer for tonight's meeting.

Presentations/Updates

2018-2019 Audit – Steve Kirinovic

Steve Kirinovic from Stevens, Kirinovic & Tucker (SKT) presented the 2018-2019 audit to the Board.

Overall, the district is in good financial standing.

Hornet Hot Shots and Employee of the Month – Kim Kuchar

Ms. Kuchar recognized the Hornet Hot Shots for the month of November.

Junior High Hornet Hot Shot, Dalton Birchmeier (7th grade) and High School Hornet Hot Shot Jordan Belmer (10th grade).

Review M-STEP/PSAT/SAT Scores – Anthony Berthiaume

Dr. Berthiaume presented district scores to the board. Overall, as a district we did good. But we are capable of doing better. Dr. Berthiaume stated that he feels the state needs to take a look at proficiency levels.

Committee Reports

Facilities/Transportation/Extra-Curricular – Greg Ruddy reported the minutes from November 12, 2019.

Visitors

None

Financial Reports

Jessica Unangst read the financial report and presented the following bills for payment: General fund, \$664,755.78; school service, \$43,200.25; for a total of \$707,956.03.

Motion by Vincke, supported by Green to approve the payment of bills.

Motion carried, 7-0.

The monthly financial report was read as follows: beginning balance, \$614,067.99; receipts, \$1,000,924.93; expenditures: \$707,956.03; for an ending balance of \$907,036.89.

Motion by Green, supported by Eustace to accept the monthly financial report as submitted.

Motion carried, 7-0.

Action Items

Motion by Unangst, supported by Ruddy to approve the hire of Ben Bigelow, part-time evening custodian, effective October 18, 2019.

Motion carried, 7-0.

Motion by Henige, supported by Green to approve the hire of Heather Osborn, 7th grade volleyball coach, as a contracted employee of PCMI for the 2019-2020 school year.

Motion carried, 7-0.

Motion by Vincke, supported by Green to approve hiring Ashley Zervan, BA Step 4, as the Special Education/At-Risk Teacher effective November 13, 2019.

Motion carried, 7-0.

Motion by Unangst, supported by Eustace to approve Robotics as a club.

Motion carried, 7-0.

Motion by Green, supported by Ruddy to approve the purchase of a 50HP New Holland tractor from Lloyd Miller & Sons at a cost not to exceed \$38,870.00 to be paid out of the general fund over a period of 60 months on an annual basis with a 10% down payment.

Motion carried, 7-0.

Motion by Unangst, supported by Vincke to approve leasing one bus at a cost not to exceed \$13,733.00 per bus per year from Midwest Transit Equipment for 2.5 years as presented.

Motion carried, 7-0.

Motion by Eustace, supported by Henige to approve the ductwork and installation bid for the S-Series Enclosureless Dust Collector from Wendling Sheet Metal at a cost not to exceed \$7,625.00 to be paid out of the bond and reimbursed by the sinking fund.

Motion carried, 7-0.

Motion by Vincke, supported by Unangst to approve the purchase of a boiler from William E. Walter, Inc. at a cost not to exceed \$42,975.00 to be paid out of the bond.

Motion carried, 7-0.

Motion by Green, supported by Ruddy to approve the 2019 Bond Project, contract agreement with Christmas Company, as presented.

Motion carried, 7-0.

Motion by Unangst, supported by Vincke to authorize the superintendent to have the authority to approve bids or change orders up to \$25,000.00 for the upcoming bond and sinking fund projects.

Motion carried, 7-0.

Motion by Unangst, supported by Ruddy to approve the administrative longevity proposal, effective with the start of the 2019-2020 school year. The longevity will be paid at the end of the 2019-2020 school year and will continue moving forward for those administrative employees that complete the years of service.

Motion carried, 6-0.

Green abstained

Building/District Updates

Athletics – Drew Severn

Mr. Severn reported the district had three cross country runners qualify for states. Carson Hersch finished 3rd and Clara Krupp finished 11th. Both Carson and Clara were all state and Drew Kohlmann finished 103rd. Varsity volleyball lost in district's vs. Reese. Varsity football defeated Beaverton in district finals and had a hard fought battle vs. Pewamo Westphalia for the regional trophy and lost by one point. Jr. high wrestling and Jr. high volleyball are both underway and they've had several competitions. Mr. Severn noted that he is looking to finalize evaluations for fall coaches before we leave on Christmas break. Projects coming up: we are looking to partner with Slam Dunk to install signage in the gyms. This will allow us to host (host whatMr. Severn also gave an update from the science department: on November 19 teachers worked on prioritizing standards and curriculum maps currently for the K-5th grade levels. It is our goal to have K-12 progression in science.

Elementary – Michelle Barrett

Mrs. Barrett stated that parent teacher conferences were well attended last month with 97% in attendance. The first trimester ends Friday and report cards will go home on December 2. The school improvement team met recently with parents and several topics were discussed including: school improvement goals, events, the new building entrance has been a great addition, 5th/6th grade parent orientation, school pictures and staffing. Mrs. Barrett talked about several events that took place in the elementary recently: the Halloween party/parade was well attended, Red Wings assembly and Veteran's Day where the kindergarten classes invited family members to come in to talk about their service experience.

High School – Kim Kuchar

Ms. Kuchar mentioned that several student activities took place this past month. The outreach group finished October with their sock drive, as well as volunteered a four hour shift at the soup kitchen and will start working on blankets this week. At the recent FFA Convention students attended career and trade shows which allowed them to speak with colleges and career representatives. These students attended the opening session and listened to keynote Bob Goff. The students were also in attendance to see former graduated Bryce Lienau and Jason Wendling receive their American Degree. New Lothrop hosted Quiz Bowl last week here at the high school. Students finished 3-0 on the night and are now 8-1 overall. We are holding our first robotics meeting this Wednesday; David Wenzlick and Jane Devota will be the advisors overseeing the group. Students have started an after school singing group, Mrs. Czymbor is overseeing this group. At the recent Financial Aid Night, fifteen families attended and many parents completed their applications. The high school will be having a giving tree, with items for the needy. Whispering Pines tree farm is donating the tree and Mrs. Czymbor and Ms. Kviz have reached out to families and tags will be attached to the tree.

District – Anthony Berthiaume

Dr. Berthiaume reported that the district annual grandparent's luncheon will take place tomorrow at the elementary. Dr. Berthiaume stated that we are not only celebrating our students, but what we are doing with our curriculum and getting principals into classrooms as much as possible. Dr. Berthiaume mentioned that we had our first snow day last week and as a superintendent it's his job to make the best call possible. Lastly, Dr. Berthiaume welcomed Ashley Zervan on board to our district, we are very excited to be hiring her.

Recess 7:31 p.m. – 7:43 p.m.

Closed Session

Motion by Unangst, supported by Vincke to approve entering closed session to consider a student privacy matter. Entered at 7:43 p.m. – 10:32 p.m.

Motion by Unangst, supported by Henige to adjourn.

Motion carried, 7-0.

Adjournment at 10:32 p.m.

The next meeting of the board will be a regular school board meeting on Monday, December 16, 2019 in the High School Library beginning at 6:00 p.m.

Adam Green, Board Secretary